

Texas Community Service Association



(361) 575-0399

Board of Director Officers

President
Brenda Garcia
Victoria County
Juvenile Services

Vice President
Israel Tena
El Paso County
Juvenile Probation

Treasurer
Lonnie Rogers 33rd
& 424th Judicial
District CSCD

Secretary
Senae Davidson
Victoria County
Juvenile Services

Historian
David Peters
Smith County
Juvenile Services

BOARD MEMBERS

Mandi Jakubowski
Lonestar Safety

Clint Emerson
Cherokee County
CSCD

Jeff Lee
Liberty County
CSCD

Joby McDaniel
Cass County CSCD

1.22.18 Meeting Minutes

TCSA SPECIAL BOARD MEETING

Embassy Suites San Antonio/Brooks Spa & Conference Center
7610 S. New Braunfels Ave.
San Antonio, Texas 78255
(210) 388-0312
Monday, January 22, 2018
8:00a.m. to 12:00p.m.

- I. Call meeting to order (**9:11a.m.**)
- II. Present Board Members:
Brenda Garcia, Israel Tena, Lonnie Rogers (via phone)
David Peters, Jeffrey Lee, Joby McDaniel, and Senae Davidson

Also present were Santos Aguilar from the TCSA Advisory Committee and Hosting County TCSA member Pete Gonzales

- III. Approve minutes from Annual Board meeting 10-25-2017
- IV. Financial Report- Lonnie Rogers (via telephone):
- V. Ratification of previously approved minutes
- VI. Status of IRS Reporting- Lonnie Rogers
 - a. 2017 tax information was submitted to the IRS on 12/31/17. Brenda has copies of the tax information.

- VII. Tour Embassy Suites Hotel (**10:00a.m.-10:30a.m.**)

- VIII. Planning Matrix Review (**10:30a.m.-12:00p.m.**)

1. **Sunday Reception**-Board discussed reception options with hotel staff. Hotel staff advised the board of private rooms and the availability to utilize patio area outside. Reception is to be from 5:30 p.m.- 7:00 p.m. with registration beginning at 4:00 p.m.-6:00 p.m.

2. **Luncheon**-Board discussed the option of removing the luncheon from the schedule. After discussion, board voted and agreed that the luncheon would not be a part of the conference this year.

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VIII. Planning Matrix Review (10:30a.m.-12:00p.m.) – (Continued)

3. **Door Prizes/Auction items**- Board discussed getting items for the auction and seeking resources
 4. **Food Pantry**- Board discussed giving a donation to a local food bank and splitting with CSCD in order for them to provide a donation as well.
 5. **T-Shirts/TCSA shirts**- Board discussed getting a black polo shirt for board members to coincide with the black member t-shirts. The board previously voted on the logo via email and accepted the change to the new red logo.
 6. **Plaques**- Brenda motioned for Senae to now be in charge of plaques, David seconded, and the board agreed with the motion.
 7. **Conference Agenda topics**- Board discusses providing sign in sheets for each breakout session that members attend, and discussed distributing surveys after each session to get an immediate feedback from members.
- IX. **Website**- Board discussed Lillian taking over social media accounts and also the ability to add events to the online calendar. In addition, the board discussed the capability of adding a store to the website and selling shirts online.
- X. **Bank Signatures**- Brenda motioned for David to gain access to sign off on financial items. Israel seconded. Board agreed.
- XI. **Discussion**
- a. **Save the Date**- Board discussed getting the Save the Dates out to various departments, and advertising strategies without each board member's local area. Board also discussed the possibility of developing and distributing a brochure in order to promote the conference.
- XII. **Next Meeting**
- a. **October 31, 2018** at the end of the conference
- XIII. **Meeting adjourned**-1:16 p.m.