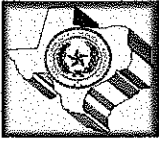


Texas Community Service Association



(361) 575-0399
(361) 576-0134 - Fax

Board of Directors
2014-2017

OFFICERS

President
Brenda Garcia
Victoria County Juvenile Probation

Vice President
Israel Tena
El Paso Juvenile Probation

Treasurer
Lonnie Rogers
33rd & 424th Judicial District CSCD

Secretary
Deanna Madrid
Tarrant County Juvenile Probation

Historian
Ricky Carpenter
Cherokee County CSCD

BOARD MEMBERS

Clint Emerson
Cherokee County CSCD

Mandi Jakubowski
Guadalupe County Juvenile Probation

Vanessa Vasquez
Bexar County Juvenile Probation

GENERAL MEMBERSHIP MEETING MINUTES

Inn on Barons Creek
308 S. Washington St.
Fredericksburg, Texas 78624
(866) 990-0202

Wednesday, November 11th, 2015
8:30 a.m. to 9:30 a.m.
11:30 a.m.-11:52 a.m.

ANNUAL REGULAR BOARD MEETING 11:11 a.m. to 1:08 p.m.

Board members in attendance Brenda Garcia, Israel Tena, Deanna Madrid, Lonnie Rogers, Ricky Carpenter NEW Members Mandi Jakubowski, Vanessa Vasquez, Clint Emerson
Outgoing members in attendance Pete Gonzales Edward Delgado

- I. Meeting called to order 11:11 am
- II. Recording of Actions * see minutes from general membership meeting
 - A. Lonnie Rogers serving on board 2015-2018
Brenda Garcia serving on board 2015-2018
Clint Emerson serving on board 2015-2018
Mandi Jakubowski serving on board 2015-2017
Vanessa Vasquez serving on board 2015-2016
 - B. Conference 2016-Fort Worth
 - C. Financial Audit -Edward will hand over the books to Lonnie Rogers
Israel Tena is auditing the books before handing them over
- III. Board Nomination/Appointment of New Officers
Brenda Garcia- appointment of the new slate of officers Israel Tena Vice-President, Lonnie Rogers-Treasurer. Ricky Carpenter-Historian
- IV. Previous minutes approved via email
 1. **Israel made motion to ratify approval of votes via email Lonnie seconded**
- V. Previous email approvals with financial obligation
 1. **Lonnie made motion to ratify approvals as stated- Mandi seconded**
 2. **Mandi made motion to ratify approvals as stated- Clint seconded**
 3. **Clint made motion to ratify approvals as stated- Mandi seconded**
 4. **Ricky made a motion to ratify approvals as stated- Lonnie seconded**
 5. **Ricky made a motion to ratify approvals as stated- Lonnie seconded**
 6. **Lonnie made a motion to ratify approvals as stated- Mandi seconded**

Texas Community Service Association



(361) 575-0399
(361) 576-0134 - Fax

Board of Directors 2014-2017

OFFICERS

President
Brenda Garcia
Victoria County Juvenile Probation

Vice President
Israel Tena
El Paso Juvenile Probation

Treasurer
Lonnie Rogers
33rd & 424th Judicial District CSCD

Secretary
Deanna Madrid
Tarrant County Juvenile Probation

Historian
Ricky Carpenter
Cherokee County CSCD

BOARD MEMBERS

Clint Emerson
Cherokee County CSCD

Mandi Jakubowski
Guadalupe County Juvenile Probation

Vanessa Vasquez
Bexar County Juvenile Probation

VI. Unfinished Business/ Financial Obligations

Discussion/Action:

Board meeting to plan for conference-date for visit February 22, 2016 ensure hotels is aware of the boards plans for contract decision for conference

Board to arrive on Sunday and meet on Monday with agenda to visit two or three possible sites for conference. Planning matrix will be done by Brenda once hotels have been sent to her by committee

Conference date October 23rd-26th. Possibilities for get together: Dallas Cowboy stadium, Rangers Ballpark, Billy Bobs

Photo books will got to Ricky Carpenter

Pete Gonzales is no longer Newsletter editor that will now go to Michael Pichardo who will take that over. Clint Emerson will take over as chair for the auditing committee

A. Discussion/Action:

Luncheon venue 125.00 Food pantry 500.00 Coffee and water was charged @142.41 Rooms 85.00 plus 5.95 tax

Extra snacks and drinks for breakout sessions and items needed for reception to be paid with 300.00 Walmart gift card-minuses the 140.00 for ink and paper-difference paid with TCSA credit card 113.00 and 29.33 miscellaneous.

No reimbursement difference will show for 100.00 donation and separate check for plaque and programs

1. Lonnie made motion to accept/pay all costs of conference Deanna seconded

VII. Status/Issues

A. Edward reported filing had been taken care of

B. New signature cards are needed for Compass bank. Bylaws were reviewed and Secretary Deanna Madrid and Treasurer Lonnie Rogers will need to go into the bank to sign.

1. Mandi made a motion to change the signers at compass bank Clint seconded

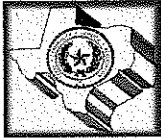
C. Newsletter will continue to go out quarterly March, June, September, December. Michael Pichardo will be in charge of gathering stories and sending the newsletter out.

D. TCSA website will be Lonnie Rogers responsibility as well as Pete Gonzalez that will be continuing to helping out. Mandi volunteered to assist with the video from Brenda and will send to Lonnie to be uploaded to website.

Clint made motion to add Mandi Clint seconded

The facebook page will be Brendas responsibility and Mandi volunteered to assist
Ricky made a motion to allow changes and Clint seconded

Texas Community Service Association



(361) 575-0399
(361) 576-0134 - Fax

Board of Directors 2014-2017

OFFICERS

President
Brenda Garcia
Victoria County Juvenile Probation

Vice President
Israel Tena
El Paso Juvenile Probation

Treasurer
Lonnie Rogers
33rd & 424th Judicial District CSCD

Secretary
Deanna Madrid
Tarrant County Juvenile Probation

Historian
Ricky Carpenter
Cherokee County CSCD

BOARD MEMBERS

Clint Emerson
Cherokee County CSCD

Mandi Jakubowski
Guadalupe County Juvenile Probation

Vanessa Vasquez
Bexar County Juvenile Probation

- IX. Next board meeting date set for February 22, 2016 in Fort Worth to stay at preferred hotel conference location.

Discussion/Action

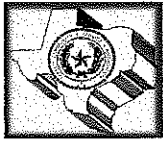
1. Evaluations were given to Deanna Madrid for future reporting to board
2. Inn at Barrons Creek lacked maintenance/coordination of conference rooms
3. Tasks/delegate to allow board members to assist and trust they will
Brenda -The weight of the conference falls on the President and to ensure that we are effective with conference and the planning of it that there will be times that the President will follow up on task to ensure that they are taken care of. To allow a more effective approach, all board members will need to remain flexible, positive, and professional.
"all board members need to be flexible and more task will be delegated out and allow trusting that assignments will be completed by board member"
4. Staying positive and professional
5. Topics to speakers
Juvenile and Adult
Laws for DPS state highway department
Service Learning
Facilities PREA
Trauma Informed Care
Legislative track

- X. Other business

Discussion/Action Printed certificates- better paper, new design Vanessa volunteered to redo logo
Motion made by Clint to allow Vanessa to design certificates Lonnie seconded
Look into cost of printing programs in Fort Worth Israel suggested proofing the programs by at least 3 board members before sending to print.
Look into purchasing an overlarge rewritable check for presentation to non-profit
Donations need to be documented and reported on an independent ledger
Post assignment to show appreciation for donations
An email needs to go out as a reminder for can goods and door prizes
Send registration along with payment
Website distribution list linked to subscription newsletter
Attendees updated with new information due to the 2012 bounced emails being deleted
Lonnie and Mandi will work on website

- XI. Meeting adjourned 1:08 p.m.

Texas Community Service Association



(361) 575-0399
(361) 576-0134 - Fax

Board of Directors 2014-2017

OFFICERS

President
Brenda Garcia
Victoria County Juvenile Probation

Vice President
Israel Tena
El Paso Juvenile Probation

Treasurer
Lonnie Rogers
33rd & 424th Judicial District CSCD

Secretary
Deanna Madrid
Tarrant County Juvenile Probation

Historian
Ricky Carpenter
Cherokee County CSCD

BOARD MEMBERS

Clint Emerson
Cherokee County CSCD

Mandi Jakubowski
Guadalupe County Juvenile Probation

Vanessa Vasquez
Bexar County Juvenile Probation

E. The board would like to arrive on Saturday and tour the hotels on Monday as needed.

VIII. President's items for discussion

A. Expense account for the next conference is 200.00 for Fort Worth.

**Motion made by Clint to leave the 200.00 for Deanna & Lydia to use for the conference
Mandi seconded**

B. Visibility of Association

Discussion/Action: Visiting website & Facebook Newsletter

1. Global Youth Service Day

Discussion/Action: Focus on literacy and Trafficking 1,000.00 donation
last year was 500.00

Mandi made a motion to continue to support GYS Ricky seconded

2. Grants Lonnie Rogers CSCD finds it difficult to accept grant money for
CSR project/programs. Clint will check on policy for receiving funds. SUB-
Committee

C. Deadline for conference reimbursement

Discussion/Action Edward was asked for input- suggestions no refunds or charge
25.00 to cover meal/goodies

Israel suggested partial reimbursement before registration

Brenda suggested a cutoff of October 15th

Clint suggested no refund

Deanna commented that we do not want to get into a fight with the counties paying
for the conference.

**Motion made by Clint to set deadline at October 15th for full refund and after a partial
refund of 100.00 Lonnie seconded**

D. & E. No need for 11 board members discussion for the Bylaws to be amended to 9
and added since there was never a number. Those filling in for the three year terms
are Brenda Lonnie Clint. Mandi J. will take the two year term vacated by Cruz Vances
and Vanessa will take the one year term vacated by Edward Delgado.

The terms will be staggered and will allow for voting on three new/existing board
members every year. Israel Tena, Vanessa, and Michael's terms are up in 2016.
Mandi, Ricky, and Deanna's terms are up in 2017.

**Motion made by Mandi to amend bylaws to add nine board of directors seconded by
Ricky**