

Texas Community Service Association

Agenda

GENERAL MEMBERSHIP MEETING

Radisson Hotel Airport
1770 Airway Blvd.
El Paso, Texas 79925
(915) 772-3333

Wednesday, October 29, 2014
7:30 am to 8:30 am

- I. Call Meeting to Order
- II. Nomination & Election of New Board Members
- III. 2015 Conference Location
- IV. Financial Audit Report
- V. Other Business

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Agenda

ANNUAL REGULAR BOARD MEETING

Radisson Hotel Airport
1770 Airway Blvd.
El Paso, Texas 79925
(915) 772-3333

Wednesday, October 29, 2014
12:30 pm to 2:30 pm

- I. Call Meeting to Order
- II. Recording of General Membership Meeting Actions
 - A. Election of New Board Members
 - B. 2015 Conference Location
 - C. Financial Audit Report
- III. Board Nomination/Appointment of New Officers
- IV. Ratification of Previously Approved Minutes dated 02-24-14
(Approved via e-mail)
- V. Ratification of Previous E-Mail Approvals with Financial Obligation
 - 1. 08/05/14: Authorized Pete Gonzales to place order for twelve board shirts.
 - 2. 08/18/14: Approved reimbursement to Pete Gonzales in the amount of \$74.86 for shipping and supplies (boxes/tape) costs.
 - 3. 09/17/14: Authorized Edward Delgado to purchase promo items (backpacks, pens, cell phone holder and lanyard badge reel) approximating \$1,038 plus tax.
 - 4. 09/18/14: Approved reimbursement to Pete Gonzales in the amount of \$97.38 for purchase of three plaques.
 - 5. 10/20/14: Authorized Pete Gonzales to make payment in the amount of \$179.19 for special events insurance to Trevino Insurance Co.
 - 6. 10/21/14: Authorized Pete Gonzales to sign Food & Beverage contract with the Radisson Hotel (estimated cost \$4,188.21).
- VI. Discussion/Action on Matters Pertaining to Unfinished 2014 Conference Business
 - A. Vote to Approve or Ratify Payment of Current Financial Obligations to Vendors and/or Board Members.
- VII. Status of Board Tasks/Issues
 - A. IRS Reporting Requirements
 - B. Bank Signatures

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- C. Quarterly Newsletter
- D. Website
- E. February 2015 Conference Planning Meeting

VIII. President's Items for Discussion, Consideration and/or Approval

- A. Expense Account for Next Conference Coordinator
- B. Visibility of Association
 - 1. Global Youth Service Day Grant
 - 2. Ideas for Other Grant(s) or Recognition(s)
 - 3. Website/Facebook

- IX. Date for Next Meeting
- X. Other Business
- XI. Adjournment