

Texas Community Service Association

Minutes

General Membership & Annual Regular Board Meetings
Doubletree by Hilton Hotel San Antonio-Downtown
507 W. Cesar E. Chavez Blvd.
San Antonio, Texas

Wednesday, October 31, 2012
General Meeting 7:30 am to 8:30 am
Annual Regular Board Meeting 12:30 pm to 2:00 pm

- I. Pete Gonzales called general meeting to order at 7:32 am.
- II. **Nominations & Elections of New Board Members:** Pete Gonzales, Lonnie Rogers, Belinda Garcia and Benita Bennett were nominated and elected to the board. All are serving full terms: 2012 to 2015. Pete and Lonnie were re-elected. Belinda and Benita replaced Brenda Culpepper and Domingo Sanchez who opted not to seek re-election.
- III. **2013 Conference Location:** Ft. Worth was selected as the new site. El Paso came in second and Tyler came in third.
- IV. **Financial Audit Report:** Sonia Parrish related that the audit committee, comprised of herself, Lisa Whittington and Cruz Vances, found the financial records to be accurate and reconciled against bank records. All voted in favor of accepting the audit report.
- V. **Other Business:** None.

Meeting adjourned at 8:25 am.

- I. Pete Gonzales called the annual regular board meeting to order at 10:51 am.

***Present:** Pete Gonzales, Cleo Pace, Lisa Whittington, Edward Delgado, Lydia Villamil, Cruz Vances, Lonnie Rogers, Jimmy Don Nicholson, Sonia Parrish, Benita Bennett, and Brenda Garcia.*

***Absent:** None*

- II. **Recording of General Membership Meeting Actions:** All actions pertaining to election of new board members, conference location and financial audit report were recorded. Additionally, it was decided that Lydia Villamil, as a representative of the host city, will serve as Conference Coordinator. It was also reported that the 2012 Conference will most likely end up grossing about \$10,000 with an expected profit of approximately \$2,341.

- III. **Board Nominations/Appointments of New Officers:** Pete Gonzales was nominated as President on a motion by Lonnie Rogers and second by Cruz Vances. All voted in favor. By acclamation, Cleo Pace (Vice-President); Lisa Whittington (Historian); Edward Delgado (Treasurer); and Lydia Villamil (Secretary) agreed to continue in their respective posts. These are the officer posts noted in our by-laws.
- IV. **Ratification of Previously Approved Minutes dated February 13, 2012:** Cleo Pace moved and Lonnie Rogers seconded a motion to ratify approval of the minutes. All voted in favor.
- V. **Ratification of Previous E-mail Approvals with Financial Obligation:** Jimmy Don made a motion to ratify items A through G, as listed on the agenda; seconded by Lonnie Rogers. All voted in favor.
- VI. **Discussion/Action on Matters Pertaining to Unfinished 2012 Business:**

A. *Vote to Approve or Ratify Payment of Current Financial Obligations:* Lonnie Rogers moved to approve payment of all outstanding conference obligations, including payment for five extra luncheon meals. Seconded by Sonia; all voted in favor.

VII. **President's Items for Discussion, Consideration, and/or Approval:**

- A. *Expense Account for Next Conference Coordinator:* Motion was made by Sonia Parrish to approve up to \$200.00 expense account for the next Conference Coordinator to spend, with receipts, on the recruitment, including entertainment such as meals, of guest speakers for the 2013 Conference; seconded by Edward Delgado. All voted in favor.
- B. *Association's Registered Agent:* Pete Gonzales was given direction to explore options as to a new Registered Agent which may be an Attorney or CPA.
- C. *Visibility of the Association:* Pete Gonzales mentioned that we are incorporated as a 501(c)(6) not a 501(c)(3), which limits our ability to get contributions. We are exempt from federal taxes but contributions to us are not tax deductible. Additionally, we are exempt from Texas Franchise taxes (which we received this year) and do not have to submit annual reports related to same, but we are not exempt from Texas sales taxes. A dilemma for us is that our by-laws permit us to lobby for legislative purposes. However, most of us do not have authority from our respective administrators to lobby on behalf of the organizations we work for so we will limit ourselves to letter A of the Articles of Incorporation which is to enhance business conditions of community service professionals. The latter includes education efforts such as the annual conferences. Some discussion was had regarding the pursuit of a change in the paperwork language. Pete stated that this process may be too involved so all agreed to leave it unchanged for now with the understanding that we limit ourselves to education-oriented activities. Finally, Pete mentioned that there is a need to increase our visibility. So he recommended the following:

1. **Global Youth Service Day Grant:** Pete shared that Bexar County JPD's CSR program received a \$300 GYSD Grant last year from the Texas Juvenile Justice Department (TJJD). Pete suggested contacting TJJD about adding some TCSA grant

money to the pot with the stipulation that only TCSA members can apply for our grant funds. Cleo moved that Pete contact TJJJ to pursue a grant proposal in the amount of \$500.00. Lonnie seconded; all voted in favor.

2. **Website/Facebook:** Currently, we pay GoDaddy.com \$161.00 annually which averages to \$13.07 a month. (\$107 for hosting fees; \$54 for the domain name). We are paid up until next year. An issue with Go Daddy is that is not very flexible and lacks remote editing capacity. At present only one person has access (the Administrator) in order to update information and this is limited to a specific computer. Those present agreed we would like to have multiple managers of the site from multiple computers. In particular, this guards the association from solely relying on one board member to update the site. By acclamation, Pete was given the go ahead to pursue a new website provider, to stop payment with GoDaddy, and to use a new credit card for payment of a new site provider. There is a need to free up the domain name which Lonnie will look into. Also discussed was the use of a link on Facebook to share conference information.

VIII. **Date for Next Meeting:** February 25, 2013 is the next board meeting with October 20, 2013 set as the 2013 conference date. The latter is contingent on hotel availability.

IX. **Other Business:**

- Lonnie announced he will create a drop-box in order to more easily swap pictures, articles, and information.
- Cruz agreed to write the newsletter quarterly. Recommendations for the first newsletter include a summary of the 2012 conference, cost of past conferences, new location for 2013 conference, picture of the Mayor, and a feature on new board members. He will send this out electronically.
- Recommendations by conference attendees both in the written evaluations and in-person include legal updates, dynamic speaker during lunch, more networking opportunities, community service guidelines, safety issues, and small county perspectives.
- Lisa requested reimbursement for receipts she submitted for the conference. She also requested we go back to the labels which allow a person to peel off the logo to put on the album.
- Passing out of workshop evaluations needs to be done prior to the start of each session to minimize distractions while speakers are presenting.
- Plaques should be given in appreciation of members leaving the board. This practice will begin with past members, Domingo Sanchez and Brenda Culpepper. Pete was authorized to purchase their plaques locally to bring to the next conference.

Meeting adjourned at 1:07 pm.