

# *Texas Community Service Association*

## **Agenda**

General Membership Meeting  
Doubletree by Hilton San Antonio-Downtown  
507 W. Cesar E. Chavez Blvd.  
San Antonio, Texas 78207  
(210) 388-0312

Wednesday, October 31, 2012  
7:30 am to 8:30 am

- I. Call Meeting to Order
- II. Nominations & Elections of New Board Members
- III. 2013 Conference Location
- IV. Financial Audit Report
- V. Other Business

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## **Agenda**

Annual Regular Board Meeting  
Doubletree by Hilton San Antonio-Downtown  
507 W. Cesar E. Chavez Blvd.  
San Antonio, Texas 78207  
(210) 388-0312

Wednesday, October 31, 2012  
12:30 pm to 2:00 pm

- I. Call Meeting to Order
- II. Recording of General Membership Meeting Actions
  - A. Election of New Board Members
  - B. 2013 Conference Location
  - C. Financial Audit Report
- III. Board Nominations/Appointments of New Officers
- IV. Ratification of Previously Approved Minutes dated February 13, 2012  
(Approved via e-mail on February 24, 2012)
- V. Ratification of Previous E-Mail Approvals with Financial Obligation
  - A. 9-26-12: Approved buffet conference luncheon with San Antonio Especial meal not to exceed per person amount of \$18 excluding gratuity and taxes
  - B. 7-25-12: Approved \$400 payment to Garza/Gonzalez & Associates for professional services
  - C. 7-12-12: Approved paper purchase reimbursement to Pete Gonzales in the amount of \$48.15
  - D. 7-10-12: Approved bank statement copies payment to Compass Bank in the amount of \$54
  - E. 3-21-12: Approved Pete Gonzales to execute contract agreement with DoubleTree Hotel on behalf of TCSA and direct Treasurer to make payments per agreement
  - F. 1-12-12: Approved Pete Gonzales to enter into contract on behalf of TCSA with \_\_\_\_\_ for conference speaking services in the amount of \$300, payable in two installments
  - G. 9-17-12: Authorized Cleo Pace to place order on promotional products in the amount of \$1,158.94
- VI. Discussion/Action on Matters Pertaining to Unfinished 2012 Conference Business
  - A. Vote to Approve or Ratify Payment of Current Financial Obligations

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VII. President's Items for Discussion, Consideration and/or Approval

- A. Expense Account for Next Conference Coordinator
- B. Association's Registered Agent
- C. Visibility of Association

- 1. Global Youth Service Day Grant
- 2. Website/Facebook

VIII. Date for Next Meeting

IX. Other Business

X. Adjournment